




To Decorators, Caterers, and Bands: Avoid Cleaning or Damage Charges

PROHIBITED	Why?
 <p>Do Not Attach Anything to Walls, Ceiling or Light Fixtures</p>	<p>Nails, tape, glue—and even Post-Its—damage the walls. To avoid charges for repainting, please talk with us before hanging anything.</p>
 <p>Candles, Open Flame or Fireworks</p>	<p><u>Please do not use:</u> Candles, kerosene lanterns, fryers, grills and Sterno warmers, fireworks or pyrotechnics. These can start a fire. Battery powered candles and lanterns are allowed. <i>Licensed caterers may use attended buffet warmers.</i></p>
 <p>Sliding Across Floor</p>	<p><u>Please use wheeled push carts or dollies to move decorations, band equipment, chairs and tables.</u> Dragging equipment, decorations or tables and chairs scars the floor. <u>Motorized carts or lifts are not permitted</u> because the floor is not designed to support them.</p>
 <p>Hay Bales, Dirt or Sand</p>	<p><u>Please NO hay bales, dirt and sand.</u> They contain insects that will infest the museum and guests! Flowers, artificial and potted plants are welcome!</p>
 <p>Rice, Confetti, Silly String, Streamers and Candy</p>	<p><u>Please NO rice, confetti, streamers, silly string or candy</u> (from party poppers or piñatas) inside or outside the facility. They take extra time to clean up and will incur clean up charges.</p>
 <p>Smoke or Fog Machines</p>	<p>Smoke machines WILL set off our fire alarms and the Waco Fire Department <u>may stop your party</u>. They also create problems for guests with asthma or breathing difficulties.</p>
 <p>Margarita Machines and Beer Kegs</p>	<p><u>Margarita Machines and Beer Kegs are NOT permitted.</u> They leave sticky residue on the floor and are often left behind for others to pick up or return. Avoid extra clean-up charges and storage fees.</p> <p>City ordinances prohibit self-serve alcoholic beverage. Alcohol must be served by a licensed alcoholic beverage server.</p>

Acknowledged _____ Date _____